

**DON'T LEARN SAFETY BY ACCIDENT  
COMMUNITY LIVING BRANT  
THE MULTI-SITE JOINT HEALTH AND SAFETY COMMITTEE MEETING  
Held: Tuesday January 12, 2021, 2:30 pm via Zoom Meeting**

**Present:** Kim Clarke-Dawdy, Kathryn Dubicki, Kellie Hendry, Amy Roberts, Jason Clark, Donna Blackmore

**Regrets:** none

**1.0 Review Minutes of the December 8 2020 Meeting**

The Minutes have been signed and distributed.

**2.0 Business Arising:**

No business arising

**3.0 Review of Workplace Injury Reports & Investigations: December 2020**

	Violence				Accident			
December 2020	Person in Service	Employee to Employee	Domestic	External	Lifting	S/T/F	Sharps	Other
Dunn Building: Report Only								
Medical Only								
Lost Time								
<b>Dunn Total: 0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Staff: Report Only						1	1	
Medical Only								1
Lost Time								1
<b>Staff Total :</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>2</b>
<b>Agency Total:</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>2</b>

- Several forms incomplete – bottom section of page 2 not completed by Supervisor
- The MSJHSC does not recommend the use of packing tape and scissors when wrapping Christmas gifts. The MSJHSC recommends using scotch tape

**4.0 Review of Workplace Inspections for December 2020**

The Health and Safety inspections for the month of December were all completed within each location by the Health and Safety rep and signed off by the Supervisor of the location.

Bell Lane

First Aid list not updated in van  
Need an updated staff list

Colborne

Water temperature fluctuating  
Floor is taped down in spots  
Curb on walkway outside is a tripping hazard  
Van logs not completed correctly  
Element of risk supporting people from the community  
Screening tools are not being filled out correctly

Dunn

First Aid list out of date  
Goggles not available for all staff

**Minutes of the Multi-Site Joint Health and Safety Committee Meeting Held January 12, 2021**

Trim coming off of the wall in an office

Head Office

Ladder in Health and Safety room needs to be folded and stored when not in use  
Staff visitor to IF office not wearing any PPE

Early ON

Flickering lightbulb

Other hazards to note:

Apartment kitchen needs a slip proof mat  
Stairs in need of grip tape  
Ramp needed to the outside back yard at Amelia  
Bathroom renovations at Amelia still on the to do list  
Outside railing and ramp issues at Broadway  
Cracked van windshield  
Expired margarine in fridge  
Soft spot on bathroom floor at Mohawk  
Smelly cold cellar at Riva  
Emergency lighting not working at Spartan  
Fire extinguisher not signed off  
Cockroaches at Lynnwood  
Loose toilet seat at Lynnwood

- January inspections are being completed by H&S rep at location with Supervisor
- February inspections will likely be completed the same way

**5.0 Health and Safety Excellence Program**

- Kim, Jason and Donna have a zoom meeting with Shelly Hurry from PSHSA on January 20, 2021 at 9:30 am

**6.0 Return to Work and Modified Duties**

- CL Brant is continuing to work with people who require modified duties in order that their work location is accommodating and successful

**7.0 Policy Review:**

Policy 2.1 Health and Safety – Workplace

- Concern raised about the inclusion of inmates in correctional facilities information in this policy's definition of a worker
- The definition of a worker was taken directly from the OHS Act so should remain in policy as is

Policy 2.2 Health and Safety Orientation 2.2

- No proposed changes

Policy 2.5 Fire

- The terminology "individual fire safety report" was changed to Individual Training and Supervision form
- Paint storage – wording amendment around the storage of paint at the Dunn. Jason shared screen on Zoom with the new wording. All agreed. The policy will be forwarded to Senior Management for approval.

Policy 2.16 – Pandemic Preparedness

- Amendments to wording completed and approved in 2020

**8.0 New Business**

Ministry of Labour visit- January 4, 2021

- call came in to MOL as a result on an anonymous complaint received regarding the handling of the outbreak.
- CL Brant continues to follow the advice of the Brant County Health Unit with regard to gowns and masks. Information on masks can be found in Surge.
- Jason, Kathryn and Kim met with inspector to review information. Additionally a site visit to Albemarle was conducted.
- No orders were issued from the MOL visit
- Kathryn and Kim have signed the copy of the MOL Inspection Report
- A suggestion was made about debriefing with teams that experienced the outbreak and getting feedback from them. These meetings have been scheduled and Jason will be attending. Jason will bring the information to our February meeting.

Covid 19 Vaccinations

- The Committee reviewed information to be sent out to all staff in the agency that contains informative resources regarding the Covid 19 vaccinations. The email also contains a video and links to more information. This email was approved for distribution.
- The Committee will continue to monitor new information on vaccines.

WSIB NEER Program

- This program is related to lost time claims or lack thereof
- We received a rebate of \$8683.92

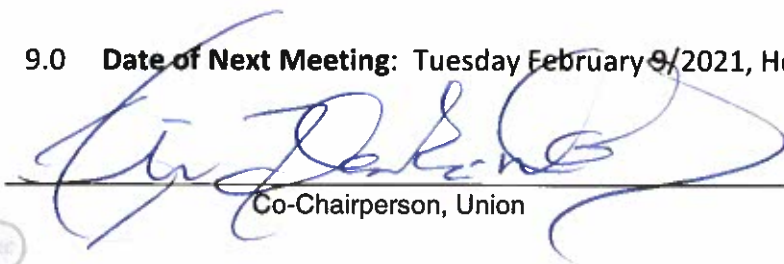
MSJHSC Communication to Staff

- How do we reach out to the agency in a positive way?
- Kim suggested that we close the loop on the Pandora's Box initiative from 2019 Health and Safety training as this has never been completed. At our February meeting we will review the information that Kim and Donna put together identifying themes from the Pandora's Box feedback and decide how we will get this information out to staff

2021 Meetings of the MSJHSC

- We will continue to hold our MSJHSC meetings on Tuesdays at 2:30 pm.

**9.0 Date of Next Meeting: Tuesday February 9, 2021, Head Office, Boardroom or Zoom Meeting**



Co-Chairperson, Union



Co-Chairperson, Employer

Distribution: All locations

Kim Clarke-Dawdy, Kathryn Dubicki, Kellie Hendry, Amy Roberts, Jason Clark, Donna Blackmore

