

**DON'T LEARN SAFETY BY ACCIDENT
COMMUNITY LIVING BRANT
MINUTES OF THE MULTI-SITE JOINT HEALTH AND SAFETY COMMITTEE MEETING
Held: Tuesday February 9, 2021, 2:30 pm via Zoom Meeting**

Present: Kathryn Dubicki, Kim Clarke-Dawdy, Jason Clark, Amy Roberts, Kellie Hendry, Donna Blackmore
Regrets:

1.0 Review Minutes of the January 2021 Meeting

2.0 Business Arising: no business arising

3.0 Review of Workplace Injury Reports & Investigations: January 2021

January 2021	Violence				Accident			
	Person in Service	Employee to Employee	Domestic	External	Lifting	S/T/F	Sharps	Other
Dunn Building: Report Only								1
Medical Only								
Lost Time								
Dunn Total: 0	0	0	0	0	0	0	0	1
Staff: Reports Only	3							
Medical: Only								
Lost Time	1							
Staff Total: 4	4	0	0	0	0	0	0	0
Agency Total: 5	4	0	0	0	0	0	0	1

- More discussion is needed with Supervisory team regarding filling out Workers Report of Injury forms accurately, completely and using the correct form. Jason and Donna will further discuss how this will be done (team meeting vs. separate zoom?). Additionally, reviewing the definition of near miss.

4.0 Review of Workplace Inspections for January 2021

All inspections for the month of January, with the possible exception of Albemarle, were completed by the Health and Safety representative and Supervisor

January marks the first month of Health and Safety Inspections for Zavarella Court in Paris, ON. This is a brand new home.

Head Office

Perfumes and colognes are causing an environmental irritant
Cords of a various nature providing a tripping hazard in the Board Room
Dark in back corners of Accounting office when the power goes out
Mats in reception area causing a tripping hazard – lifted along edges
Emergency night lights in bathrooms and Kathryn's office need to be replaced – were not working during recent power outage

Dunn Building

Light bulb out in board room
Door bell in kitchen not working
Hats hanging on shut off valve in kitchen

Out of date Tyco certificate posted

EarlyON

Lint in dryer trap

Bell Lane

Light out in hallway

Garbage bags placed near an exit

Other notable hazards:

- Cockroaches continue to be a hazard in apartments at Lynnwood
- Albemarle
 - ✓ Stairs slippery when wet
 - ✓ Inadequate lighting in hallways
 - ✓ Unsure of how many staff have been fit tested
 - ✓ Could not locate Sharps container or MSDS
 - ✓ Flooring in one apartment in need of repair
 - ✓ Storage areas have become a “dumping ground”
- Water testing and night checks missing some days at Colborne – this has been happening consistently over the past several months
- Repeat issues at Amelia, Burford, Beaver, Hampton and Riva Ridge
- Tags missing from 2 fire extinguishers at Park Road
- Dresser drawers broken and falling apart at Broadway

- **Slippery floor hazard continues at Albemarle – the Supervisor of that program needs to be made aware of this**

5.0 Health and Safety Excellence Program

- Jason, Kim and Donna will meet over the next several weeks to work on the Excellence Program

6.0 Return to Work and Modified Duties

- There were a couple of staff additions to this list in January and 1 staff came off the list

7.0 Policy Review:

Policy 2.4, Smoking – no changes

Policy 2.14, Slip and Fall Prevention – no changes

Policy 2.15, Musculoskeletal Disorder Prevention – no changes

Policy 2.20, Sharps Safe Program – no changes. Jason will set up a meeting for the Sharps Committee

Policy 8.8, Emergency Preparedness – no changes – not sure if correct policy is uploaded into Surge as it does not make reference to Respite, IF and Employment Services even though the policy has been amended and approved to include these programs. Jason will investigate.

- Kim noted that the Vehicle First Aid Checklist is not attached as an Appendix to the First Aid Policy.

8.0 Covid 19 Vaccine Information

- The Brant County Health Unit is working with Community Living Brant to get prepared for a rollout of Covid 19 vaccines likely through vaccination clinics. The developmental services sector is set to be vaccinated after LTC is complete.
- BCHU is hopeful that clinics will happen before the end of March and could be as early as the latter part of February/early March
- Community Living Brant could be given little notice about a vaccination clinic and this is why we are trying to be prepared as much as we possibly can
- Community Living Brant has already advised the BCHU how many locations we have as well as how many staff are employed by the agency
- Community Living Brant is developing an ethical framework with regard to the vaccination process
- Community Living Brant needs to get a sense of how many staff are interested in getting a Covid 19 vaccination
- An email will be sent out from the MSJHSC providing staff with information about the Moderna and Pfizer vaccines, information sheets about what to expect with regards to getting a vaccine and a Consent form. This email will go out to all staff by Friday February 12, 2021.
- All of this same information will also be uploaded into Surge Learning and staff will be asked to review all of the information and then, once reviewed, indicate if they are interested in receiving a Covid 19 vaccination
- The deadline for staff to complete this review process on Surge Learning will be February 26, 2021.
- Information about Covid 19 vaccines will also be uploaded into the Community Living Brant website as will some informative videos and social stories
- In addition to sending out the email to all staff, the MSJHSC will then send out a testimonial video made by Community Living Toronto about a direct support staff who has received the vaccine and is encouraging others to do the same. This video will be sent out by Friday February 19, 2021.
- Community Living Brant can make our own testimonial video should we choose. Kim suggested it would be prudent to include reasons other than work related reasons as incentive to receive a Covid 19 vaccine (travel, seeing family and friends etc) in our testimonial video
- Community Living Brant may also make a visual aid video about what to expect at a vaccination clinic. Since vaccination clinic(s) will likely happen at the Dunn Building, staff working at the Dunn may be enlisted to help in the making of this video
- The process to begin preparing the people we support for vaccinations is also set to begin this week with this being a topic at Quality Support Group meetings on February 10 and 11

MINUTES OF THE MULTI-SITE JOINT HEALTH AND SAFETY COMMITTEE MEETING HELD FEB 9, 2021

Date of Next Meeting: Tuesday March 9/21, Head Office, Boardroom or Zoom Meeting


Co-Chairperson, Union


Co-Chairperson, Employer

Distribution: All locations

Kim Clarke-Dawdy, Kathryn Dubicki, Kellie Hendry, Amy Roberts, Jason Clark, Donna Blackmore