

# ANNUAL REPORT

2012 - 2013



Celebrating 60 Years

## MISSION STATEMENT

**Community Living Brant** is committed to providing supports and services to meet the diverse developmental needs of people within the community.

## VISION STATEMENT

**Community Living Brant** envisions a welcoming, inclusive community where all are encouraged to reach their full potential.

## GUIDING PRINCIPLES

- *Dignity and Full Citizenship - We believe in the dignity of every human being and their inherent right to full citizenship.*
- *Inclusion and Community Engagement - We are committed to fostering inclusive communities through education, public awareness, and engagement.*
- *Partnerships and Collaboration - We promote community partnerships and collaboration in order to better respond to the needs of individuals with a developmental disability and their families.*
- *Leadership and Excellence - We promote leadership and learning to achieve excellence.*
- *Integrity and Accountability - We believe that integrity and accountability are central to all that we do.*

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# Supports and Services



## ***Group Living***

provided for 47 people

## ***Supported Living***

provided for 124 people

16 people resided in

## ***Associate Families***

## ***Respite Services***

***at Colborne Street and Bell Lane***

were provided to 97 people, 25 of these through Ministry of Health "Aging At Home" Funding



22 people used their

## ***Individualized Passport Funding***

to purchase our services



115 people accessed  
***Employment Supports and  
Dunn Enterprises***

58 people received  
***ODSP Employment Support***

87 people received  
***Transitions Supports***



## ***Literacy***

provided opportunities for 81 people

## Rights Committee Annual Report

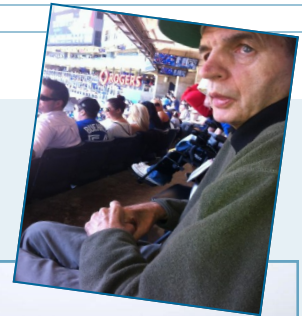


- Met with Ken Stead, local pharmacist, to discuss the use of psychotropic medications.
- 26 people met with the Committee and 11 additional people had updates provided to the Committee.
- There was a total of 2 new restrictions and 1 resumed restriction.
- There were 2 lifted restrictions.
- There were 42 rights extensions (25% were for psychotropic medications).

## Quality Enhancement Committee Annual Report

The following areas were discussed this year:

- Follow up on Al Condoluci training and project through MCSS Innovations Fund to implement some of Al's strategies.
- Strategic Plan updates.
- Working on updated surveys for families and people supported.
- R.E.A.C.H. Out's "R" Word campaign.
- Monitoring of the agency's Basic Assurances work plans in preparation for accreditation.



## Parents Group Annual Report

Meetings were held to discuss:

- Services offered by our local branch of the Community Care Access Centre.
- Ombudsman of Ontario's investigation into the province's services for adults with developmental disabilities who are in crisis situations.
- Preparations for the Parents Group 60<sup>th</sup> Anniversary Nostalgia Tea held on May 11, 2013.



# Pathway To Accreditation With The Council on Quality & Leadership (CQL)

## Onsite Accreditation Visit

Validation of the Personal Outcome Measures and Basic Assurances through:

- Personal Outcome Measures® interviews
- Targeted interviews focused on specific Personal Focus groups
- Policy review

Review of Person Centred Excellence indicators through:

- Open space meetings that involves alot of people
- Prioritize which of the 34 best practice strategies in person-centered services will produce the biggest payoff for CL Brant
- End with a management action plan that identifies strategies, timelines, and outcomes for change
- Everyone agrees and commits to the action plan

## 3 - 4 Months Before Accreditation

- The CQL Consultant will work with us to finalize the activities and focus groups for Basic Assurances® during the onsite visit and coordinate the Person-centered Excellence activities for Accreditation
- Select the team of people (staff, board, people supported, family members and community members) who will participate in the accreditation process and provide them detailed information
- Identify key people who will be participating in the basic assurances validation

## The Finish Line (Really the Starting Point!)

Accreditation with CQL continues for 4 years. CL Brant will keep CQL informed about:

- Progress attained in the goals and objectives in the plan developed by us
- Updated self-assessment data focusing on the 34 Person-Centred Excellence Indicators
- Personal Outcome Measures® data
- Basic Assurances® Factor 10 data
- Ongoing compliance with local and provincial regulations

## 2-3 weeks Before Accreditation

- Final conference call with CQL to confirm activities for the week, answer questions, review expectations
- Confirm final details of the accreditation week with participants and ensure all information has been collected and we are ready to go!!

## NOW

- Complete Basic Assurances Self-Assessment of the 46 mandatory indicators
- Continue to gather Personal Outcome Measures interview data and analyse data

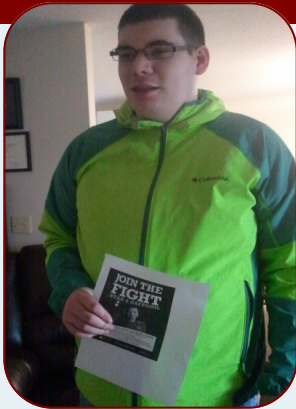
## HIGHLIGHTS AND ACTIVITIES



- The Support Plan Committee has developed a process evaluating our planning process and providing feedback to staff teams starting in June 2013.
- A number of professional development events occurred in the past year including: Transitional Aged Youth 4 week educational series for CL Brant staff and staff from our partnering agencies; and a 2 part series of “Responding to People in Crisis” with the Vermont Crisis Intervention Network.
- Enhanced new staff orientation process and recruitment of new staff utilizing Core Competencies.
- Increased our capacity to provide innovative respite supports to families.
- We have over doubled the number of Passports Funding contracts with people over the past year.
- Continue to implement new processes for monitoring and responding to the MCSS’s Quality Assurance Measures
- Worked with a number of people supported and staff to implement the use of Bala communication tools and software.



## Innovative Community Connections



**“I gave back helping out with the local Daffodil Campaign.”**

This year, Community Living Brant was fortunate to receive one-time funding from the Ministry of Community and Social Services “Innovations Funds” to help people build community relationships. Eight people had a chance to explore a passion or new opportunity, find a venue, find a gatekeeper at the activity and become involved! People explored some awesome new connections by becoming a greeter at church, enthusiastic new fitness club member, Ohsweken speedway fan, local Red Sox fan, dedicated local Cancer Society volunteer, Ladies Bowling League member, and a chance to re-connect with old friends.



**“As long as I’m smiling and moving, I’m doing it right. Zumba is perfect for me.”**



**“I really like working out at my gym.”**



**“Welcoming people at Church on Sundays is the perfect job for me.”**

## BOARD OF DIRECTORS 2012 - 2013



### OFFICERS:

Ryan Kirk, President  
Ray Inder, Vice-President  
Greg Hall, Treasurer  
Martha Hillier, Secretary  
Marylou Chatland,  
Past-President

### DIRECTORS:

Pat Barter  
Kristie Beckham  
Ruth Doherty  
Maria Gallo  
Gary Kusch  
Debbie Pickering,  
Shirley Taylor



### *Board Committees*

- Audit Committee
- Executive Committee
- Nominating Committee

### *Board Activities*

- Strategic Plan
- Succession Plan
- Risk Management Plan and Ministry Mid-Cycle Risk Assessment
- Basic Assurances/Accreditation Preparation
- Ombudsman Investigation
- Health and Safety
- Property and Energy Audit
- Community Relations Plan



### *Board Presentations*

- Insurance Reps
- Future of Services/DSO/Intake
- Accreditation Process
- Fiduciary Responsibilities/Transfer Payment Business Cycle
- Not-for-Profit Corporations Act



## R.E.A.C.H. Out - The Self-Advocate Committee Annual Report

R.E.A.C.H. Out, the Self Advocate Committee of Community Living Brant, continues its commitment of empowering people who receive services through advocacy, education and peer support. We strongly believe that each of us has many talents to share and we all deserve a life lived as contributing members of our community who are valued and respected. The Committee continues to grow in numbers as more and more people identify that they can and will be strong leaders both within our agency and within our community.

### WORKING TOGETHER TO MAKE CHANGE

- Talked to students in Careers classes at 4 Grand Erie Board High Schools about working in the field of developmental services.
- Participated in the Leadership in Action keynote presentation at the 2012 Community Living Brant Annual General Meeting.
- Hosted a networking session with self advocates from Community Living Haldimand, C.L.A.S.S. and Community Living Tillsonburg.
- Teamed up with staff at the OEYC:Brant for the "Spring into Action – Fight Back Cancer" fundraising campaign.

### "R" WORD VIDEO

The completed "R" Word video was proudly shown to staff of CLBrant at All Staff Training Days. The video will also become a regular part of new staff orientation. We presented an abbreviated "R" Word video at the opening ceremonies of the OEYC: Brant C.H.A.N.G.E. Conference. The video provides self advocates with the opportunity to talk about their life experiences with the "R" word and why it is important to spread the word to end the word.



### Educational Opportunities

R.E.A.C.H. Out strives to provide quality educational opportunities for people who receive service, as well as interested staff. R.E.A.C.H. Out members also offer peer support at "Rights and Responsibilities Training" and welcome new staff to our agency during new staff orientation.

### ***Rights and Responsibilities***

**Training** - 8 sessions were presented by Steve Csordas, Terry Yamauchi, Melissa Wysocki and Donna Blackmore.

### ***Complaints Procedure/Rights of Service Educational Session***

4 sessions were presented by R.E.A.C.H. Out members and Donna Blackmore.

### **Special Seminars**

- With Dr. Al Condeluci, CEO of UCP/Class in Pittsburgh, Pennsylvania, about making connections in our community to foster a sense of personal worth and belonging.
- With Nancy Getty, Founder of Asperger Syndrome Proficient Information Education Services (A.S.P.I.E.S.) about self esteem and finding things to do that bring you happiness.

### Other Seminars

- Dave Levac MPP
- Bullying
- Fire Safety
- Personal Safety
- How to Lift the Right Way
- Being Healthy is a Good Thing
- Operation Lift Information
- The Role of the Ward Councillor
- Understanding Alzheimer's

### Fundraising Efforts

- Sold "Spread the Word to End the Word" bracelets at All Staff Training Days.
- Held a "Wrestlemania Movie Night" and would like to offer our sincere thanks to Jim Hladish who assisted us with organizing.



- Held a 60<sup>th</sup> Anniversary "Pancake Supper" at the Moose Lodge, which may become an annual event. Thanks to all staff who assisted us.

### Looking Ahead

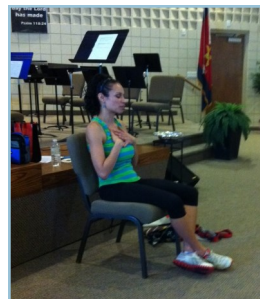
- Making training videos has become our passion!!! We would like to make some video clips to be used in Rights Training for new staff about people who have exercised their rights with success.
- Updating our Complaints Procedure Video.
- Educate many more students about the "R" word.
- Present our "R" word video at a self-advocate conference.



### **Health and Wellness**

#### **A Conference for Self-Advocates**

On May 30, 2013, R.E.A.C.H. Out was most pleased to host a one day conference about health and wellness. We invited self-advocates from Community Living Brant and neighbouring Community Living agencies to share the day with us learning about living a healthy lifestyle. Sixty-five (65) self-advocates and their support staff attended. Our morning keynote speaker, Kathryn Creeden, presented "Happy Go Lucky and Luck Has Nothing To Do With It". Kathryn's light hearted and entertaining presentation encouraged everyone to pay attention to our physical and emotional well being. During the lunch break, participants were able to enjoy a karate demonstration and pick up a great deal of valuable information at the wellness display tables. The afternoon was dedicated to learning in small groups: participants were offered a choice of attending 2 of 5 break-out sessions whose topics included yoga, chair zumba, natural health, leading a balanced lifestyle, music and healthy living. The day was a great success and R.E.A.C.H. Out would like to offer our most sincere thanks to everyone who helped organize the conference and especially to those who attended our conference. We look forward to organizing another conference in the future.



Ontario Early Years Centres  
A Place For Parents And Their Children.



Centres de la petite enfance  
Un endroit pour les parents et leurs enfants.

## Ontario Early Years Centre: Brant Annual Report



Congratulations to Community Living Brant on 60 years of service in 2013! As we reflect on our history and celebrate our future, the OEYC: Brant is proud to be a part of Community Living and enjoys the space at 30 Bell Lane as their main site location, originally the "Andrew Donaldson Developmental Centre".

### Honouring Yesterday and Celebrating Today...

In October 1972, the Andrew Donaldson Developmental Centre opened at 30 Bell Lane, Brantford, providing a nursery school for children with a developmental disability.



*"The exciting part about being involved in the opening of the Andrew Donaldson Developmental Centre was the parent involvement. There were hundreds of parents as members at that time and we were passionate and we all worked toward a common goal for our children." ~ A founding parent member, Monica Cremona.*

With new community supports providing nursery school to all children in the community, the Andrew Donaldson Developmental Centre closed in 1993. The agency continued supporting children through the development and operations of a Professional Resource Centre for educators and parents working with all children up to 12 years. The P.R.C., which opened in 1994, became an invaluable resource for families, educators and caregivers and continues today as part of the OEYC: Brant. In 2010, the OEYC moved main locations to the old Andrew Donaldson Developmental Centre on Bell Lane. Services are provided for educators working with children prenatal to 12 years of age and services for parents and their children prenatal to 6 years of age.

*"From the moment we entered the building we were welcomed...we have found some life-long friends along the way. I have become a better parent through the lessons I have learned along the way." ~ Julie, mother of two.*



For further information about OEYC: Brant, visit [www.eycbrant.ca/oeyc](http://www.eycbrant.ca/oeyc)

The **Ontario Early Years Centre: Brant** *celebrated 10 Years in 2012* of providing parenting services; however, the **Professional Resource Library Services**, provided now under the umbrella of the OEYC, celebrates 20 years in 2013! In 10 years, the OEYC: Brant provided service to:

- **10,000 Children** and those 10,000 children made **105,500 visits** to our programs
- **9,000 Parents/Caregivers** and those 9,000 parents made **88,500 visits** to our programs
- **10,000 Parents through workshops** and to **17,500 Professionals in workshops**, seminars and conferences.

**OEYC: Brant made 17,000 Referrals** to other early years services and over **800 partnerships**.

Anniversary events for the OEYC: Brant in 2012/13 included: Touch a Truck, Geocaching, Snowman and a Movie, Movie Night at Harmony Square and many more! Thank-you to the Brant community, families and professionals for its ongoing support of early years services and for celebrating all year with us.

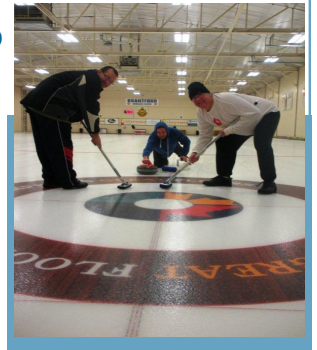
## Community Relations Annual Report

Throughout 2012/2013, Community Living Brant had the opportunity to host three major fundraising/community awareness campaigns with much success!

- August 16, 2012 **25th Anniversary Circle of Friends Golf Tournament** at Northridge Golf Course - 149 golfers - over \$19,000 raised for the Young Adults in Transition Program.



- October 20, 2012, **4th Annual Davies Moffat Team Community Curl in Support of Community Living Brant** held at the Brant Curling Club - 10 teams participated - \$10,000 was raised for the Literacy Program and the Annual Christmas Dinner & Dance.
- **Sale of Christmas Poinsettias** in November. Funds raised towards CLBrant's 60th Anniversary Fund.
- May 1, 2013, **8th Annual Box Lunch** in partnership with Strodes BBQ and Deli. A record 1,415 lunches were sold and delivered raising over \$6,000 for the Lylla Cox Opportunity Fund.



In the Month of May, we celebrated **Community Living Month**:

- May 8, 2013 - Brantford City Council proclaimed May as "Community Living Month" in Brantford. The Mayor raised the Community Living flag, and a reception followed at City Hall.
- May 11, 2013 - Our Community Sponsored page was featured in the Expositor.
- Street-wide banners hung at 2 locations for the month.
- May 25, 2013 - We attended the "Annual Community Living Day at a Blue Jays Game."










Shop

# IMPACT .....

Community Living Brant has an impact .....  
on our *local economy and local lives* .....



 Shopping	 Dining	 Computers	 Accommodations
 Personal Services	 Arts & Entertainment	 Sports & Recreation	 Places of Worship
 Professional Services	 Financial	 Transportation	 Construction
 Government	 Education	 Health & Public Safety	 Volunteerism

*Community Living Brant  
employs 250 staff  
and has a \$12M Budget*

## Health and Safety Highlights

- Continued participation in the WSIB Safety Group. Community Living Brant scored 100% on the verification audit of the work completed.
- All staff completed training in WHMIS, Lifting, Transfers, and Repositioning, and Musculoskeletal Disorders Prevention.
- Ministry of Labour - successful inspection.
- Lifting Committee developed interactive training DVD.

# Community Partners

*"Coming together is a beginning; keeping together is progress;  
working together is success"*



# STAFF SERVICE AWARD RECIPIENTS

2012

**25**  
Years

Patty Bester  
Sandy Ellins  
Mitzi Christy  
Heather Rutter  
Janice Dougherty

**20**  
Years

Cathy Charlebois  
Shelley Csordas

**15**  
Years

Heather Skokun  
Sue Carre

**10**  
Years

Hilda Balaga  
Jason Clark  
Laura Slade  
Debbie Eberth

Cheryl Smith  
Amy Roberts  
Bonnie Wallingford  
Lisa Romano

Cindy Landry  
Alice Newstead  
Stephanie Bennett  
Sally Boyle  
Donna Kindree

**5**  
Years

Sandra Norman  
Robyn Hrab  
Ashley Taylor  
Bozena Holik  
Tawny Morrison

Samantha Splinter  
Kailyn Gadsby  
Jessica McMillan  
Julie Kiff

Erica King  
Debra Vincze  
Tara Buchanan  
Eric Wyatt



## CONNECTIONS

### PROVINCIAL



**Developmental Services  
Human Resources Strategy**



### NATIONAL & INTERNATIONAL

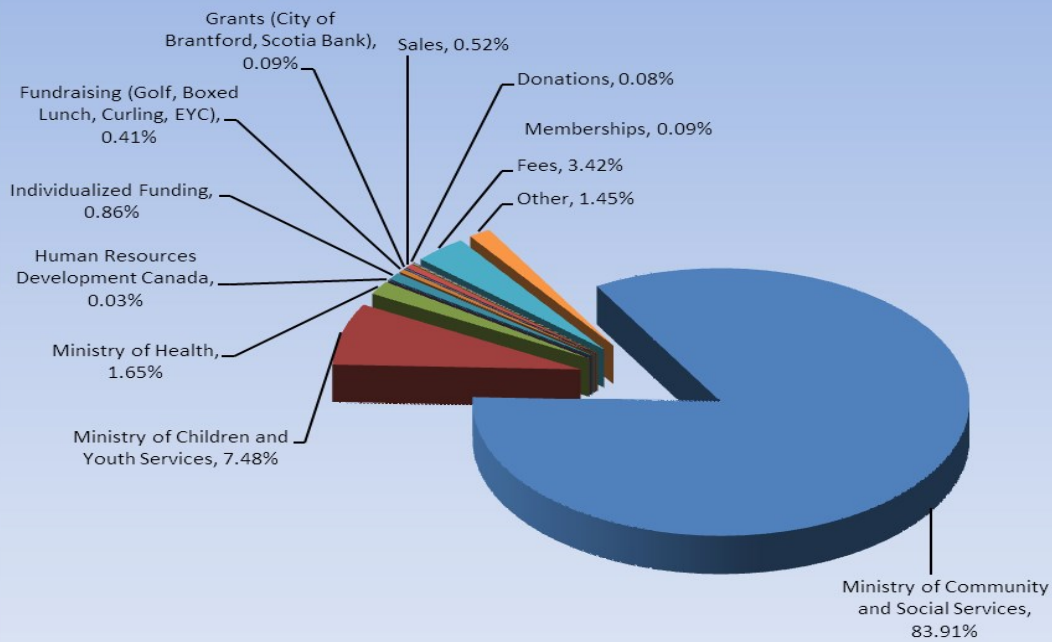


### NADD

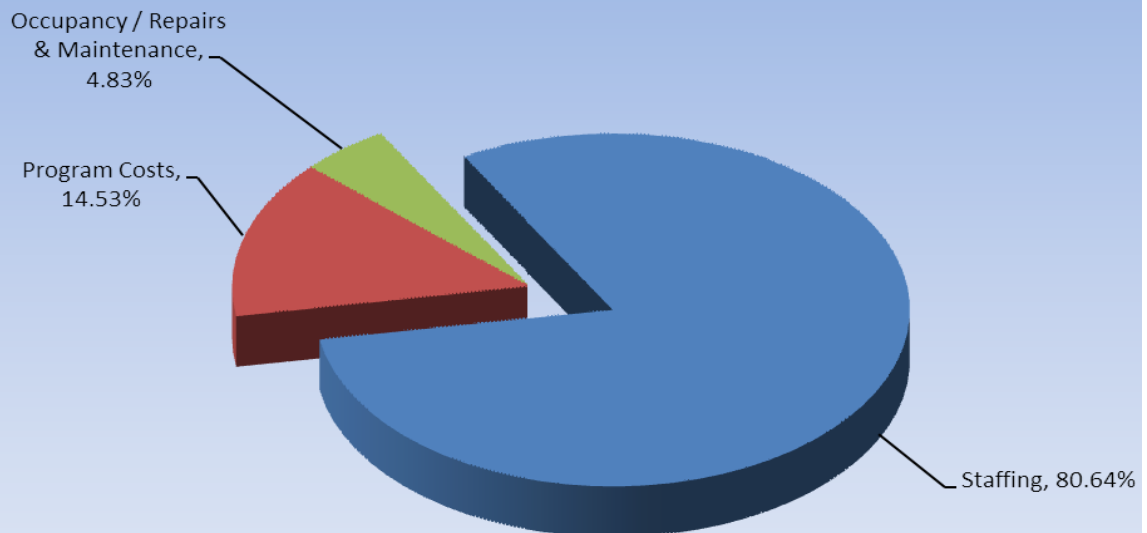
The Associations for Persons With  
Developmental Disabilities And Mental  
Health Needs

# Financials 2012 - 2013

## Revenue for Year Ending March 31, 2013



## Use of Funds Year Ending March 31, 2013





*Russell Lye*

*July 14, 1980 to October 3, 2012*



*Stephen Quelch*

*July 1, 1962 to September 8, 2012*



*George Roach*

*September 19, 1933 to January 2013*



*Clayton Scott*

*December 9, 1961, to*

*December 26, 2012*



*John Torok*

*May 24, 1946 to July 26, 2012*

*"We fondly remember additional family, friends, staff, and family of staff who have passed, and we dedicate this Annual Report to their memory."*



366 Dalhousie Street

Brantford ON N3S 3W2

Phone: 519.756.2662

Fax: 519.756.7668

Web: [www.clbrant.com](http://www.clbrant.com) Email: [communitylivingbrant@clbrant.com](mailto:communitylivingbrant@clbrant.com)