



Community Living Brant

AED Maintenance Checklist – Monthly

(To be checked with Monthly Fire Drill)

Location & AED location: _____ Year: _____

Battery Expiry Date: _____ Adult Pad Expiry Date: _____

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Defibrillator Condition No Dirt around area, no damage, not contaminated (pads are sealed)												
Green Light on AED is flashing ensure that the AED is in standby mode												
Face Towel present and not contaminated												
Razor present and not contaminated												
Scissors present and not contaminated												
Disposable Gloves present and not contaminated												
Facemask Ensure that the facemask provided is in working condition												
Check and ensure that adult pads are in date and not expired: (if expired notify supervisor immediately for replacement)												
Check that the alarm on the AED cabinet sounds when cabinet is opened.												
Staff Initials												

If any faults are noticed or if you have concerns please notify your supervisor or a director within 24 hrs or the next business day