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**2023-2024  
 Board of Directors Meeting  
 A G E N D A**

**Monday, February 5, 2024  
 5:30 p.m.  
 Conference Room #1  
 The Dunn Building, 440 Elgin St.,  
 Brantford**

**Board of Directors' Core Gift Statement**

**Our signature Core Gift is improving lives. We do it through having integrity, being forward thinking, having fiscal responsibility and by being engaged and doing more!"**

**Agenda Code:**

**Red: Motion Required    Green: For Information    Blue: For Discussion**

Light Supper will be provided.

TIME		ITEM	
Timekeeper and Meeting Evaluator: Tricia Klunder			
1.0		Call to Order	
<b>PRESENTATIONS:</b>			
<ol style="list-style-type: none"> <li><b>1. Pathways Program</b> – by Support Staff - Saedie Martino and Karah Plante</li> <li><b>2. Insurance Presentation</b> – by Scott Murray, our Account Manager with Cowan Insurance Group</li> <li><b>3. Strategic Plan Report and Update, Family Groups, and Asset-Based Community Development (ABCD)</b> – by Sara Collyer, Director of Community Development and Support Services</li> </ol>			
Business Meeting to Follow			
Approx. 2 minutes	2.0	<b>Approval of Agenda</b>	
	3.0	Declaration of Conflict of Interest	
	4.0	<b>Approval of Minutes of Meeting held January 8, 2024</b>	Attachment
10 minutes	5.0	<b>Executive Director's Report</b>	Attachment
10 minutes	6.0	<b>Financial Report</b>	Attachment
5 minutes	7.0	New Business	
	7.1	<b>Serious Occurrences Reported to the Ministry in January</b>	To Be Presented
	7.2	<b>Serious Occurrences Annual Analysis and 5-Year Comparison</b>	Attachment
20 minutes	8.0	In Camera	To Be Presented
2 minutes	9.0	Monthly Meeting Evaluation – Tricia	To Be Presented
	10.0	Next Meeting: Monday, March 4, 2024 – 5:30 pm – Conference Room #1, The Dunn Building, 440 Elgin St.	
	11.0	Adjournment	

**Distribution:**

## Board:

Daniel Custodio, President  
Tricia Klunder, Treasurer  
Marylou Chatland, Director  
Stefennie Jagt, Director  
Duncan Ross, Director

Lonnie Johnson, Vice-President  
Cristin Ladner, Secretary/Executive Director  
Greg Hall, Director  
Tim Papez, Director

## Administration:

Kathryn Dubicki, Senior Director  
Sara Collyer, Director, Supports and Community Development  
Katie Gard, Director, Supports and Services  
Danielle Woodcock, Manager  
Wendy Matthews, Administrative Assistant

**TO SEND REGRETS****Prior to meeting date or on day of meeting before 4:30:**

Wendy - 519-756-2662 – Ext. 210 or Email: [wendymatthews@clbrant.com](mailto:wendymatthews@clbrant.com)

Cristin - 519-756-2662 – Ext. 218 or Email: [cristinladner@clbrant.com](mailto:cristinladner@clbrant.com)

**After 4:30 on day of meeting:**

BY EMAIL ONLY to Cristin or Wendy as our Reception closes at 4:30 pm