



Location change:
BOARD ROOM
Head Office, 366 Dalhousie St.

2023-2024
Board of Directors Meeting
A G E N D A
Monday, January 8, 2024
5:30 p.m.

Core Gift Statement

“Our signature Core Gift is improving lives. We do it through having integrity, being forward thinking, having fiscal responsibility and by being engaged and doing more!”

Agenda Code:

Red: Motion Required Green: For Information Blue: For Discussion

Light Supper will be provided.

TIME		ITEM	
Time Keeper and Meeting Evaluation: Lonnie Johnson			
Approx. 5 minutes	1.0	Call to Order	
	2.0	Approval of Agenda	
	3.0	Declaration of Conflict of Interest	
	4.0	Approval of Minutes of Meeting held December 4, 2023	Attachment
15 minutes	5.0	Executive Director’s Report	Attachment
10 minutes	6.0	Financial Report	Attachment
20 minutes	7.0	New Business	
	7.1	Recommendation No 2023/2024 – 17: Election of Vice-President	To Be Discussed
	7.2	Executive Director Performance Appraisal Update	To Be Presented
	7.3	Quality Assurance Measures Directives	
	7.3.1	Mission Statement/Vision Statement/Guiding Principles – Annual Refresher and Review	Attachment
	7.3.2	Bill of Rights – Annual Refresher and Review	Attachment
	7.3.3	“Abuse” Policy 8.19 – Annual Refresher and Review for potential changes	
	7.3.4	“Privacy of Information and Confidentiality” Policy 6.1 - Annual Refresher	
	7.4	Agency Policies and Procedures Index – Annual Review	Attachment
	7.5	Governance Policies and Procedure Index – Annual Review	Attachment
7.6	Bylaws of the Corporation Index – Annual Review	Attachment	

10 minutes	7.7	<p>Discussion re: Recruitment of new Board members</p> <p>Bylaws state:</p> <ul style="list-style-type: none"> • Item 7.1 Composition - <i>The affairs of the Corporation will be managed by a Board of Directors of a minimum of 10 Directors, maximum of 12.</i> • Item 7.2 Term of Office - <i>Each Director shall be elected to the Board for a term of 2 years at a duly called annual meeting of the members. Directors may be elected for a maximum of 3 consecutive terms.</i> • Directors can also be elected during the year if there are vacancies to fill. <p><u>For the maximum of 12 positions, this is what the current slate looks like:</u></p> <ol style="list-style-type: none"> 1. President - Daniel Custodio – nominated for his third 2-year term at June 2023 AGM – he will be done his 6 years at the June 2025 AGM 2. Treasurer - Tricia Klunder – nominated for her second 2-year term at the June 2023 AGM – 2023 to 2025 3. Secretary - Cristin Ladner – requires nomination 4. Vice-President – Vacant from Zile’s resignation 5. Marylou Chatland – nominated for her first 2-year term at the June 2023 AGM – 2023 to 2025 6. Greg Hall – nominated for a 2-year term at the June 2023 AGM - 2023 to 2025 7. Stefennie Jagt – up for her second 2-year term at June 2024 AGM 8. Lonnie Johnson – nominated for his first 2-year term in September 2023 – 2023 to 2025 9. Tim Papez – nominated for his first 2-year term at the June 2023 AGM – 2023 to 2025 10. Duncan Ross – nominated for his second 2-year term at the June 2023 AGM – 2023 to 2025 11. Vacant 12. Vacant 	To Be Presented
2 minutes	7.8	Serious Occurrences Reported to the Ministry in December	To Be Presented
15 minutes	7.9	In Camera	To Be Presented
2 minutes	7.10	Monthly Meeting Evaluation – Lonnie	To Be Presented
	7.11	Next Meeting: Monday, February 5, 2024 – 5:30 pm – Conference Room #1, The Dunn Building	
	7.12	Adjournment	

Distribution:

Board:

Daniel Custodio, President

Tricia Klunder, Treasurer

Marylou Chatland, Director

Stefennie Jagt, Director

Tim Papez, Director

Cristin Ladner, Secretary/Executive Director

Greg Hall, Director

Lonnie Johnson, Director

Duncan Ross, Director

Administration:

Kathryn Dubicki, Senior Director

Sara Collyer, Director, Supports and Community Development

Katie Gard, Director, Supports and Services

Danielle Woodcock, Manager

Wendy Matthews, Administrative Assistant

TO SEND REGRETS**Prior to meeting date or on day of meeting before 4:30:**Wendy - 519-756-2662 – Ext. 210 or Email: wendymatthews@clbrant.comCristin - 519-756-2662 – Ext. 218 or Email: cristinladner@clbrant.com**After 4:30 on day of meeting:**

BY EMAIL ONLY to Cristin or Wendy as our Reception closes at 4:30 pm