

**Community Living Brant  
Board Year Plan 2023/24  
As of September 11, 2023**

Based on the results of the most recent Board self-evaluation, strategic directions and agency activity, this is the proposed Board activity for the year:

**September 11**

**Business Meeting:**

- Regular Monthly Items
- Board Year Planning and Survey results (based on Annual Evaluation)
- Confirm Board Committees – Audit, Negotiations, ED Performance Appraisals,
- CL Ontario AGM recommendations to prepare our Voting Delegate

**October 2**

**Presentation: TBD**

**Business Meeting**

- Regular Monthly Items
- Feedback from CLO AGM

**November 6**

**Presentation: Sara Collyer, Director**

PCE Strategic Plan Update and Report  
Family Group, ABCD, and Belonging Brant

**Business Meeting**

- Regular Monthly Items

**December 4**

**Presentation: Joint Board and Full Management Team Holiday Dinner**

Guest - MCCSS Program Supervisor

**Business Meeting**

- Regular Monthly Items

**January 8**

**Presentation: Kathryn Dubicki, Senior Director and Scott Murray, CLBrant's Account Manager with Cowan Insurance Group**

Insurance Renewal Information and Q&A

**Business Meeting**

- Regular Monthly Items
- MCCSS Quality Assurance Measures – required for Compliance

**February 5**

**Presentation: TBD**

**Business Meeting**

- Serious Occurrence Annual Analysis (5-year comparison)

☐ **March 4**

**Presentation: Kathryn Dubicki, Senior Director**

Financial Report - Financial Statements and Summary; People Receiving Services Summary Report; Human Resources Report; Health and Safety Report; Property and Information Systems Report; Transfer Payment Cycle; Fiduciary Responsibilities

**Business Meeting**

- Regular Monthly Items

☐ **April 1**

**Presentation: Sara Collyer, Director**

Services, Mental Health Wellness Initiative, and Core Gifts

**Business Meeting**

- Regular Monthly Items
- Budget Approval
- Annual Renewal Approval of Memberships in the Corporation

☐ **May 6**

**Presentation: Katie Gard, Director**

Passport/Individualized Funding; Pathways Services; Rights Update; Lylla Cox Fund

**Business Meeting**

- Regular Monthly Items

☐ **June 3**

**Presentation: Sara Collyer, Director**

PCE Strategic Plan Update and Report

**Business Meeting**

- Regular Monthly Items
- Approval of Audited Statements
- 3<sup>rd</sup> Party Financial Review of People Supported
- Delegates for CL Ontario AGM in September
- Board Evaluation

These are in addition to the regular monthly reports.

Our key areas of agency focus this year are:

- Monitoring of our CQL Person Centred Excellence accreditation and strategic directions
- Continuation of our Diversity Equity and Inclusion work with Mending the Chasm
- Impact of MCCSS Sector Reform (Journey to Belonging: Choice and Inclusion)
- Continued impact of COVID19 on services and staffing
- Asset Based Community Development Implementation and Trillium “Belonging Brant” project
- Impact of Individualized funding with MCCSS Reform
- Impact of changes for ODSP Employment Services Transformation
- Impact of contract changes with City of Brantford and EarlyOn services