

**Board of Directors' Meeting
AGENDA**

Monday, September 11, 2023

5:30 p.m. – In Person

**Conference Room #1 – The Dunn Building,
440 Elgin Street, Brantford**

A light supper will be provided

Core Gift Statement

“Our signature Core Gift is improving lives.

*We do it through having integrity, being forward thinking, having fiscal responsibility
and by being engaged and doing more!”*

Agenda Code: Red: Motion Required Green: For Information Blue: For Discussion

TIME		ITEM	
Time Keeper and Monthly Meeting Evaluation: Marylou Chatland			
5 minutes	1.0	Call to Order	
	2.0	Recommendation No 2023/2024 – 7: Appointment of Lonnie Johnson	To Be Presented
	3.0	Approval of Agenda	
	4.0	Declaration of Conflict of Interest	
	5.0	Approval of Minutes of Meetings Held:	
	5.1	Thursday, June 29, 2023 at 4:30 p.m.	Attached
	5.2	Thursday, June 29, 2023 at 4:54 p.m.	Attached
5 minutes	6.0	Executive Director's Report	Attached
10 minutes	7.0	Financial Report	Attached
	7.1	Financial Statement and Summary for the period ended June 30, 2023	Attached
	7.2	Recommendation No. 2023/2024 – 10: 2022/2023 Audit Management Letter	Attached
	7.3	Recommendation No. 2023/2024 – 8: Photocopier Lease	Attached In Financial Report
	7.4	Recommendation No. 2023/2024 – 9: Snow Removal Services	Attached In Financial Report
	8.0	New Business	
5 minutes	8.1	Formation of Board Committees for 2023/2024 <ul style="list-style-type: none"> • Audit Committee Membership: Treasurer as Chair, President, and 2 Community Members • Executive Director's Performance Evaluation Committee Membership: President, Vice-President, and Treasurer • Negotiations Committee 	To Be Discussed

		Membership: President, Vice-President, and a Director	
10 minutes	8.2	Board Self-Evaluation Discussion and Future Planning	To Be Presented
	8.3	Board Meeting dates for September 2023 to June 2024	Attached
	8.4	Board Year Plan for 2023/2024	Attached
15 minutes	8.5	Community Living Ontario's 70 th Conference and Annual General Meeting – September 27 to 29, 2023	
	8.5.1	Back-up for Voting Delegate – Option to attend virtually	
	8.5.2	Proposed Bylaw Amendments for AGM	Attached
	8.5.3	Report of the Nominations Committee	Attached
5 minutes	9.0	Serious Occurrence Report for June, July, and August	By Cristin
	10.0	In Camera	
	11.0	Monthly Meeting Evaluation	
	12.0	Next Meeting: Monday, October 2, 2023 - 5:30 p.m. – Conference Room #1 at The Dunn Building	
	13.0	Adjournment	

Distribution:

Board:

Daniel Custodio, President
Tricia Klunder, Treasurer
Marylou Chatland, Director
Stefennie Jagt, Director
Duncan Ross, Director

Zile Ozols, Vice-President
Cristin Ladner, Secretary/Executive Director
Greg Hall, Director
Tim Papez, Director

Administration:

Kathryn Dubicki, Senior Director
Sara Collyer, Director, Supports and Community Development
Katie Gard, Director, Supports and Services
Danielle Woodcock, Interim Manager
Wendy Matthews, Administrative Assistant

TO SEND

Prior to meeting date or on day of meeting before 4:30:

REGRETS:

Wendy - 519-756-2662 – Ext. 210 or Email: wendymatthews@clbrant.com
Cristin - 519-756-2662 – Ext. 218 or Email: cristinladner@clbrant.com

After 4:30 on day of meeting:

BY EMAIL ONLY to Cristin or Wendy as our Reception closes at 4:30 pm