



Celebrating Our Past
Imagining Our Future

366 Dalhousie Street
Brantford, Ontario N3S 3W2
Tel: (519) 756-2662
Fax: (519) 756-7668
E-Mail: communitylivingbrant.com
Website: www.clbrant.com

**70th Annual General Meeting
Thursday, June 29, 2023
4:45 p.m.
PACE Board Room, Hampton Inn
20 Fen Ridge Court, Brantford, ON**

MINUTES

Minutes of the 70th Annual General Meeting of Community Living Brant held Thursday, June 29, 2023 at 4:45 p.m. in PACE Board Room at the Hampton Inn.

In attendance:

Daniel Custodio, President	Zile Ozols, Vice-President	Becky Chapple, Director
Darlene Manzer-Hall, Director	Duncan Ross, Director	Stefennie Jagt, Director
Philip Scott, Director	Cristin Ladner, Secretary/Executive Director	

Regrets:

Pam Papez, Treasurer	Tricia Klunder, Director	Nadwa Elbadri, Director
----------------------	--------------------------	-------------------------

New Board Nominees:

Marylou Chatland	Greg Hall	Tim Papez
------------------	-----------	-----------

Administration:

Kathryn Dubicki, Senior Director	Wendy Matthews, Administrative Assistant, Recording
----------------------------------	---

Guest:

Kevin Carr, Millards

1.0 Welcome and Call To Order – President

Daniel Custodio, called the meeting to order at 4:45 p.m. and welcomed the Board and Guests to the 70th Annual General Meeting of Community Living Brant.

2.0 Report of Quorum

Number of Members for 2022/2023: 11 Members

Votes submitted by Proxy – Pam Papez, Nadwa Elbadri, and Tricia Klunder: 3 Members

Quorum Present: 11 Members

Cristin Ladner, Secretary, reported that according to **Article 10.7 Quorum** in the Bylaws a quorum for

the transaction of business at any annual meeting of members shall be a majority of the Members of the Corporation entitled to vote in person or represented by proxy, and the required quorum of voting members was present. Therefore, it was recommended the Annual General Meeting proceed to conduct business.

3.0 **Approval of Minutes of the 69th Annual General Meeting held June 23, 2022**

Moved by: Darlene Manzer-Hall and Seconded by: Becky Chapple That the minutes of the 69th Annual General Meeting of Community Living Brant held June 23, 2022, be approved as circulated. **Carried.**

4.0 **New Business**

4.1 **Approval of Annual Report for 2022/2023**

Moved by: Zile Ozols and Seconded by: Stefennie Jagt That the Annual Report for 2022/2023 for Community Living Brant be received. **Carried.**

Daniel invited comments, remarks, or questions related to these Annual Reports. Cristin thanked the Board for the submission of their personal testimonial to be included in this year's report, which is a different format of the Board's from previous years.

Moved by: Becky Chapple and Seconded by: Zile Ozols That the Annual Report for 2022/2023 for Community Living Brant be approved. **Carried.**

4.2 **Approval of the Audited Financial Statements for 2022/2023**

Kevin Carr, representing our auditor, the firm Millards Chartered Professional Accountants who conducted the audit, was in attendance and presented his comments about the audit conducted this year.

He noted Millards' review and then following the Audit Committee's approval that Millards still has to run the statements through their quality control process. Millards did not encounter any problems during the audit. Kathryn provides very proficient documents which assists Millards with the audit's completion. The audit is in accordance with the accounting principles and the requirements by the Ministry. This is a clean Auditors' Report. There were no comments offered from the Board following Kevin's comments.

Moved by: Darlene Manzer-Hall and Seconded by: Becky Chapple That the 2022/2023 Audited Financial Statements for Community Living Brant for the period ended March 31, 2023, be approved as presented.

Daniel invited comments, remarks, or questions related to the Audited Statements. There being none, the motion was **Carried.**

4.3 **Appointment of Auditors for 2023/2024**

Moved by: Phil Scott and Seconded by: Zile Ozols That the firm, Millards, be appointed as auditors for Community Living Brant for the year 2023/2024. **Carried.**

Daniel thanked Kevin for his services and for joining the meeting, and Kathryn and Kevin left the meeting.

4.4 **Nominations Report**

4.4.1 **Report of Nominees**

The Nominations Report was circulated with the agenda.

Moved by: Stefennie Jagt and Seconded by: Darlene Manzer-Hall that the Board approve the nominations as presented for a 2-year term on the Board of Directors of Community Living Brant for the period June 23, 2023 to June 30, 2025. **Carried.**

4.4.2 **Report on the Full Slate of Directors for 2023/2024**

The full Slate of Directors for the Board of Directors for 2023/2024 will be:

Daniel Custodio, Zile Ozols, Tricia Klunder, Cristin Ladner, Marylou Chatland, Greg Hall, Stefennie Jagt, Tim Papez, and Duncan Ross.

Moved by: Becky Chapple and Seconded by: Phil Scott that the full Slate of Directors for Community Living Brant for 2023/2023 be approved as presented. **Carried.**

5.0 **Announcements and Closing Remarks**

Daniel and Cristin thanked the Directors for the commitment of their time this year to the Board and they look forward to working with them through the upcoming year.

The official farewell and presentation of thank you gifts to outgoing Directors – Pam, Darlene, Nadwa, and Phil – took place at the June 5th meeting.

6.0 **Adjournment**

It was Moved by: Stefennie Jagt and and Seconded by: Zile Ozols That there being no further business that the meeting be adjourned at 4:54 p.m. **Carried.**

Daniel Custodio, President

Cristin Ladner, Secretary

